

# **CHARTER TOWNSHIP OF ELMWOOD**

## **Park and Recreation Committee**

### **Regular Meeting**

**February 9, 2022 at 6PM**

**Location: Elmwood Township Hall (10090 E. Lincoln Road, Traverse City, MI)**

- a) Call to Order – 6PM
- b) Roll Call
- c) Public Comment
- d) Agenda Modifications/Approval
- e) Minutes
- f) New Business
  - 1. Selection of Officers
- g) Old Business
  - 1. Discussion on Parks and Recreation Plan
    - i. Review of Plan Sections
      - 1. Review of Recreational Improvements
    - ii. Establish Schedule for Update
    - iii. Discussion on Outreach
    - iv. Discussion on Survey
    - v. Goals for Next Meeting
- h) Comments from Committee Members and/or Staff
- i) Public Comments
- j) Adjourn



**CHARTER TOWNSHIP OF ELMWOOD**  
**Park and Recreation Committee**  
**Regular Meeting Minutes for January 12, 2022**

- A. Call to order: Deborah Allen called the meeting to order @ 6:08 P.M. in the TWP Hall.
- B. Roll Call: Committee members present were Deborah Allen from the Board, Ed Basile, Noel Flohe, and Fernando Meza (quorum met). Also present was TWP Planner, Sarah Clarren. Not present was Kyle Trevas.
- C. Public Comment: None.
- D. Agenda Modifications/Approval: No modifications; Moved by Noel, seconded by Ed to approve as presented—U.
- E. Minutes for December 8, 2021: Moved by Ed, seconded by Noel to approve as printed—U.
- F. New Business: a. Discussion on Parks and Recreation Plan Update:  
The current *Community Park, Recreation, Open Space, & Greenways Plan* for Charter Township of Elmwood was approved February 11, 2018 as a Five Year plan thru 2022. Thus, this committee is charged to update our plan for the next five years beginning in 2023.
- The timeline is our biggest challenge. The committee's strategy is to first look and update what has been done since the plan's last approval in 2018. A community survey, with discussions and a Public Hearing will follow as we work thru March, April & May. Plan ideas are being targeted to be finalized so that recommendations to the Board can be accomplished by September, reaching for final adoption processing of the new plan's so it can be filed with the State of Michigan ahead of 2023 deadlines.
- For its February 9, 2022, the committee will review the first 40 pages of the 2018 plan.
- G. Old Business: A review of the Regular Meeting Schedule on the second Wednesday of each month at 6:00 P.M. for 2022 took place. Ed Basile noted he would be out of town March 9<sup>th</sup> & April 13<sup>th</sup>. It was agreed that he would call in so quorum can be met, etc.
- H. Adjourn: At 6:55 P.M. Ed moved, second by Noel to adjourn—U.

Submitted by Noel Flohe, Parks & Rec. Committee acting Secretary.



To: Parks and Rec Committee  
From: Sarah Clarren, Planner/Zoning Administrator  
Date: February 3, 2022  
RE: Parks and Recreation Plan Update – Items of Interest and Paving a Path Forward

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To help us through our 2/9 meeting, it may be helpful to break down the P&R Plan by Sections. I've also included topics for discussion at the end of this memo. Depending on timing, discussion can be pushed to next meeting.

### **Section 1 – Community Overview**

This section describes the Township's character and provides information on geographic location, adjacent communities, land use, demographics and how they relate to the goals and objectives stated in the plan.

- This section will be updated, as needed, with the most recent information. Portions of this section can be completed prior to workshop(s).

### **Section 2 – Administrative Structure**

Provides information on the administration of recreational programs within the Township.

- This section will be updated, as needed, with the most recent information. Most of this section could be completed prior to workshop(s).

### **Section 3 – Recreation Facilities and Resource Inventories**

Provides detail on the existing recreational facilities and helps to identify and evaluate open space areas for the potential for acquisition to provide natural resource protection and public access. This inventory will also include an assessment regarding accessibility to the Township's facilities for people who are differently abled.

- Will be updated to include the new amenities at the marina. (completed prior to workshop(s))
- Will be updated to include language on the developments at Discovery Pier (completed prior to workshop(s))
- Will be updated to include new language regarding the Brewery Creek area. (completed prior to workshop(s))
- Prospective Public / Semi-Public Facilities – these were items included in 2018 Plan
  - Perrin's Langing Access Site – Lake Leelanau – **is this still applicable?**
  - Margies Court Access Site – Lake Leelanau – **is this still applicable?**
  - Fiebing Property – Lake Leelanau – **is this still applicable?**
  - Traverse Area Community Sailing (TACS) – adult sailing program on Bay – **is this still applicable** (note that this may be best answered by the facility itself)
  - Top of Timberlee (Timberlee Hills) – **is this still applicable?**
  - **Anything else to add at this time? More will be added, hopefully, at workshop(s)**

### **Section 4 – Description of Public Input Process**

Describes how public input was gathered and used in the developing of the Goals and Objectives as well as ranking recreational projects.

- This section will be updated as it evolves throughout the next year. Key items will include:
  - Survey

- Public, informal, discussion/meeting – workshop(s)? Held jointly with the Marina Committee? 2 suggested (last update these were held in August and then in October).
- Final, more formal meeting to review the ‘final’ drafted plan and provide recommendation of approval to Township Board (last update held in November)
- Township Board meeting – discuss scheduling public hearing for draft plan (last update held in December)
- Advertised Public Hearing held after 30-day public review period of draft plan (last update held in February; same meeting also included plan adoption).

## **Section 5 – Goals and Objectives**

Using the findings of the Public Input Process, a series of proposed recreational goals and objectives were developed. These goals and objectives incorporated the demographics and natural features and were used in developing the Action Program.

The Committee should review the goals outlined in the last update and think about any changes. These goals should not be finalized until after input from the public. Last update Goals:

1. (very similar to 2013 plan) **Continue to improve Greilickville Harbor Park as a diverse, multi-generational, universally accessible and sustainable recreation facility that serves the local population, the Grand Traverse region, and visitors.**

### **Action Tasks:**

- a. *Provide interpretive signage – historical etc.*
  - b. *More safe and efficient parking nearby*
  - c. *Strengthen Physical and Cooperative Connections with Discovery Center and Discovery Pier*
  - d. *Family Style Restrooms at Pavilion #2 (Constructed 2012)*
  - e. *Landscape plantings along M-22 (Streetscape / Corridor Beautification)*
  - f. *Boardwalk connection to TCL&P and MHA Property*
  - g. *New picnic tables or benches along Brewery Creek*
  - h. *Implement donation policy / procedures*
  - i. *Implement park rules signage*
  - j. *Beach enhancement / expansion where permitted*
  - k. *Kayak/Canoe Launch/Scuba diving staging area*
  - l. *Develop BATA bus stop, park & ride, and bike lockers at Brewery Creek Natural Area*
  - m. *Refine staffing, maintenance, and budgeting process for Capital Improvement Plan input*
2. (same as 2013) **Create and enhance the system of corridors to improve connectivity between the parks, trails, and greenways system, which will provide universal access between existing and potential Township recreation facilities, including Greilickville Harbor Park, the DeYoung Natural Area, and the Cherry Bend Community Park.**

### **Action Objectives:**

- a. *Provide a connection to the Leelanau Trail from Cherry Bend Community Park*
- b. *Strengthen the existing “access easement” through the Brewery Creek Natural Area property from the Leelanau Trail to Greilickville Harbor Park*
- c. *Connect Leelanau Trail through the Rotary Charities property (Discovery Center ~ Great Lakes complex) and Greilickville Harbor Park*
- d. *Conduct a feasibility study to someday connect Leelanau Trail to the Timberlee Resort Area (partially completed in 2009 by the DCGL and Gosling Czubak Engineering)*
- e. *Support efforts to determine possible future connections to the Hickory Hills Recreation and Ski area to Elmwood Township*

- f. *Support Township's Greilickville Commercial Corridor Task Force's efforts to work with the Discovery Center ~Great Lakes Board of Directors, TART (Leelanau Trail), the Leelanau Conservancy, the Leelanau County Road Commission, and MDOT to develop and refine conceptual plans for targeted trail links and off-site parking*
- g. *Consider opportunity for bicycle "commuters" to utilize the M-22 corridor north-south from the broader county and township into Traverse City*
- h. *Implement barrier-free accessibility as a design standard for all new facilities and improvements to existing facilities.*
- i. *Work with Leelanau Conservancy to pursue MDEQ Coastal Management Grant to develop trail head parking, and trail and boardwalk improvements to the Cedar Lake Fishing Dock.*

3. **(same) Make improvements to Cherry Bend Park in the same spirit that Greilickville Harbor Park has been redeveloped to provide a diverse, multi-generational, universally accessible and sustainable recreation facility and optimizes the available park land, links to nearby neighborhoods, Cedar Creek Commons and the Leelanau Trail, and provides desired 4-season active and passive recreation.**

**Action Objectives:**

- a. *Better connectivity to Leelanau/TART Trail and neighborhoods and Cedar Creek*
- b. *Design, fund and Implement a walking pathway circuit in the park*
- c. *Encourage Winter activities such as ice skating rink, etc.*
- d. *Consider Wayfinding (I.e. Context Map) and Informational Signage (I.e. Park Rules)*
- e. *Improve site lighting*
- f. *Small pavilion for shade/picnicking near the ballfields*
- g. *Trees under-planting, replacement, enhancement*
- h. *Consider irrigation for use areas*
- i. *Expand park to the west (Overflow grass parking for events)*
- j. *Refine staffing, maintenance and budgeting process for Capital Improvement Plan input*
- k. *Evaluate and Plan for Brewery Creek property enhancements.*
- l. *Develop an overall Township Trail Plan*

4. **(same as 2013) Investigate and study possible parcels, which may be considered for future recreation land acquisition through the Michigan Department of Natural Resources (MDNR) and/or partnerships with the Leelanau Conservancy or Leelanau Brownfield Redevelopment Authority (LCBRA) to establish public private cooperative projects and/or permanent conservation easements, recreational amenities, or facilities.**

**Action Objectives:**

- a. *Investigate Timberlee Resort "hilltop" natural recreational easement*
- b. *Investigate other west-Township natural parcels*
- c. *Support efforts to investigate conservation/recreation areas near Lakeview Hills Road (n. Elmwood/S. Bingham Twp. Line)*

5. **(same as 2013) Work with the Township Marina Committee to develop and implement recommendations to improve the joint asset of the Elmwood Township Marina and support amenities that are to be available and accessible to the general "recreating" public, and not specifically associated with the leased seasonal or transient dockage function of the marina.**

**Action Objectives:**

- a. *Marina Committees "Wish List"*
- b. *Coordinate on-site parking and consider period, programmed "shared-parking" between the park and the marina parking facilities as directed by the board and as marina staff determines available*

- c. *Evolve more green space, and improved stormwater management*
- d. *Create improved, safe non-motorized access through and/or around the marina*
- e. *Identify and develop off-site parking facilities to support the waterfront*
- f. *Participate in the feasibility study, funding, and implementation of a proposed public fishing pier*
- g. *Support efforts to develop a public fish cleaning station on the marina side*
- h. *Pursue efforts to implement smart improved pedestrian crossings and full crosswalks at the Brewery Creek Entrance to GHP*
- i. *Support efforts to secure and develop other offsite parking facilities including land acquisition grants and/or purchase or lease arrangements as identified in strategic and master plans*

**6. (same as 2013) Inform, Educate, and Encourage. Inform Township residents of ongoing recreation projects, educate them regarding all of the recreational benefits, and encourage broader input from our township residents.**

**Action Tasks:**

- a. *Research and consider alternative advertising schemes to promote more public involvement*
- b. *Encourage the Parks and Recreation Committee to work with the Township Clerk and staff to identify and fulfill user-based programming initiatives*
- c. *Prepare to accommodate enhanced recreational programming if user demand dictates*
- d. *Provide support for a wide range of user groups with greater community support for recreation and the growing aging population in the Township*
- e. *Work with non-profits such as the Discovery Center and its partners: Traverse Area Community Sailing (TACS), Maritime Heritage Alliance, the Watershed Center, Inland Seas Education Association and the Children's Museum to promote and encourage their activities wherever possible in order to broaden programming availability and diversity in the Township*
- f. *Implement strategies of the Elmwood Township Marina Marketing Plan and continue developing ways to promote public and private partnerships between the marina and surrounding community while highlighting special events*

**7. (same as 2013) Expand, develop, and maintain a parks and recreation maintenance program to ensure quality recreational opportunities at Township facilities long-term.**

**Action Objectives:**

- a. *Develop an annual operations and maintenance program with Township staff to adequately address immediate and long-term equipment, budgetary, and personnel needs for existing and proposed facilities*
- b. *Provide the Parks and Recreation Committee with oversight responsibility to assist staff with creation and management of an operations and maintenance program and to make recommendations to the Township Board for improvements*
- c. *Seek out additional in-kind or sub-contractual services where and when needed to supplement the annual operations and maintenance program and efforts of Township staff*
- d. *Participate in the development of an annual Capital Improvements Plan (CIP) and submit an annual budget to the Township Board to fund projected or anticipated recreational needs or proposed improvements*

## **Section 6 – Action Program**

Contains a description of recreational improvements, sources from which the community may obtain additional funding and specific projects derived from Goals and Objectives.

- This section will need to be updated to reflect goals/tasks achieved over the past 5 years. I've included a second document detailing the updates and plans for the next 5 years, to the best of my ability. This section will also likely remain in flux until after the public workshop(s).



### **Proposed Schedule.**

This was discussed at our last meeting, but if we want to send around a survey, we may wish to finalize it as best as possible. Bolded dates are more/less set if we are to meet MDNR deadline of 2/1/22.

- **February 1, 2023** – Township submits plan
- **January 9, 2023** – **Township Board** (date not approved) TB holds hearing on Plan adoption / (later in same meeting) votes on adopting the Drafted Plan. This item could be split between two meetings, but due to Board's schedule / due date, should occur in one meeting.
- December
  
- **November 14, 2022** – **Township Board** (date approved) TB votes on scheduling Public Hearing on plan adoption. This is earlier than desired; it is due to the approved 2022 meeting schedule for the Board and the required 30day notice for the hearing. *However*, this would allow for the Plan to be available for Public Comment for longer than the required 30days, which allows more opportunity for more public input.
- TENTATIVE October 12, 2022 – Parks and Rec (date approved) OR hold special meeting later in October/earlier in November (preferred by ZA) – final review of draft before vote to send to Township Board for consideration.
  
- September
  
- TENTATIVE August 10, 2022 – Parks and Rec (date approved) – Workshop on Plan
  
- July 1, 2022 – tax bills sent out. Possible to include mailer re: workshop on Plan
  
- TENTATIVE May 11, 2022 – Parks and Rec (date approved) – Workshop on Plan?
  
- April – Parks and Rec down one member
  
- March – Parks and Rec down one member
  
- February

## **Outreach**

It may be helpful to begin to develop a list of people that we would like to reach out directly to regarding the Plan. The below list is not exhaustive.

- Discovery Pier
- Watershed Center
- Timberlee
- Leelanau Conservancy
- TART / Friends of Leelanau Trail
- TACS
- Abutting Townships
- Grand Traverse Regional Art Campus
- Tall Ship Company
- Center Point Marina
- Harbor West Marina
- Pathfinders
- Great Lakes Children's Museum
- Inland Seas Education Association
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## **Survey**

At our last meeting, we discussed developing a survey. I did some research and gathered a list of questions that the Committee may consider asking. These are merely suggestions and is not exhaustive. In your packet, I've also included options of easy-to-use survey options.

1. Do you agree or disagree with the following statements?:
  - a. Preserving Elmwood's open space and natural areas is important to me
    - i. Strongly agree / Agree / No opinion or neutral / Disagree / Strongly disagree
  - b. Elmwood's existing open space and recreational amenities contribute positively
    - i. Strongly agree / Agree / No opinion or neutral / Disagree / Strongly disagree
  - c. Elmwood needs to proactively preserve what open space is left
    - i. Strongly agree / Agree / No opinion or neutral / Disagree / Strongly disagree
  - d. Elmwood needs to proactively plan for the recreational needs of its residents
    - i. Strongly agree / Agree / No opinion or neutral / Disagree / Strongly disagree
2. Please check which of the following parks and recreation facilities you have visited over the past 12 months
  - a. Insert parks here
3. Which three of the facilities listed in the previous question do you use most often?
  - a. Insert parks here

4. What prevents you from utilizing Elmwood's open space and recreation amenities?
- Don't know about location(s).
  - Unaware of public access
  - No time
  - Unable to access due to accessibility barriers
  - Unaware of trails and other facilities
  - I don't/didn't know what parks and recreation services are available within the Township of Elmwood
  - Lack of parking
  - Not interested in visiting open space
  - Recreation programs I am interested in are not offered
  - Safety concerns
  - I don't have someone to go with
  - Poor condition of facilities
  - Too crowded
  - The cost is too high
  - Other (please specify)
5. How do you currently obtain information about city news, events, and activities? Check all that apply.
- Word of mouth / local newspaper / Elmwood's webpage / Television / Through the mail / social media or online groups (e.g. Facebook, Twitter, etc) / Email listservs / I currently do not obtain any information of this type / Other (Please specify)
6. Please provide any general comments you have on specific Township facilities and public spaces (e.g. better lighting, restrooms, new benches, more trees, better maintenance, etc.)
7. Please rate the importance of the following:
- Acquisition of additional conservation land
  - Acquisition of additional land for active recreation (e.g. playgrounds, etc)
  - Improvement of existing playing fields
  - Construction of new neighborhood parks/playgrounds
  - Addition of on-road bike paths
  - Addition of off-road bike trails
  - Promotion of awareness of open space amenities through education and outreach
  - Creation of community dog parks
  - Improvement/maintenance of existing walking trails
  - Improvement of information/interpretive signage at trails and parks
  - Connect existing walking and biking trails
  - Create Township gathering places
  - Establishing new recreation programs (e.g. camps, classes)
  - More community gardens
  - Better access to the Township's beaches
  - Plant more trees
  - Place public art in parks and open space
  - Continue current recreation programming in the parks

- s. Other (Please specify)
8. If the Township were to consider creation of an ice skating rink, would you and your household use the rink?
9. Are there any parcels of land you think the Township should investigate purchasing or permanently protecting for new conservation or recreation land? If yes, please let us know what parcel(s)
10. How do you think the Township should pay for additional parks and recreation amenities and their maintenance? Please check all that apply.
- a. Private fundraising, grants (public and private), volunteer labor and limited general fund expenditures
  - b. Private fundraising, grants (public and private), volunteer labor and greater general fund expenditures.
  - c. A community millage to create a parks and recreation system
  - d. None of the above. I would like no additional resources or general fund expenditures to be spent on park assets
11. What's your age?
- a. 17 or younger / 18-25 / 26-34 / 35-39 / 40-49 / 50-64 / 65 and up / prefer not to answer
12. How long have you lived in Elmwood Township?
- a. 1-5 years / 6-10 years / 11-15 years / 16-20 years / 21+ years / I do not live in Elmwood Township / Prefer not to answer
13. Do any members of your household – including yourself – match the following descriptions? Check all that apply.
- a. Child(ren) under 18
  - b. Senior(s) age 65 or above
  - c. Person(s) with a disability
  - d. Prefer not to answer
14. (Required) Similar to a Public Hearing, you must provide your first name, last name, and address for your survey to be counted.
15. Please let us know any other comments you may have.

### **Goals for next meeting**

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To: Parks and Rec Committee  
From: Sarah Clarren, Planner/Zoning Administrator  
Date: February 3, 2022  
RE: Parks and Recreation Plan Update – Recreational Capital Improvements

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As requested by the Committee at the last meeting, Jeff Shaw, Supervisor, and myself have gone through the Recreational Capital Improvements Table found in the 2018 update. We have added a new column containing the known updates. Note that there are items that we do not know/have an update for. Before reviewing said table, note that we have begun assembling an updated Recreational Capital Improvements list, that will remain in flux until the Parks and Rec Plan is finalized.

**Unknown timeframe/projects**

- Scheduled to receive over \$450,000 in American Recovery Plan funds from Federal Government. Project list remains TBD.

**Knowns**

**2022 (included in 2018 Plan, but more items to note now)**

Sidewalk repair at Greillickville Harbor Park – not sure if this should make it into the Plan, but there's the area that has been undermined. What's the status of this?

Discovery Pier Improvements 2022 – approved PD and subsequent Site Plan Review for Phase I. Phase I includes a variety of improvements; highlights include: new fishing railings, shelters, paved walkways, parking and stormwater improvements, extension of utilities, ADA improvements. (\$310,000 funded by DNR / \$310,000 Township)

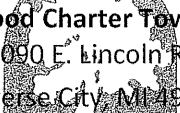
West Shore Marina 2022 (as stated by applicant) – approved Special Use Permit / Site Plan Review for a 64-slip private marina. Project also involves dredging, new seawall, removal of old pier, restoration of an old house for a boat/bathhouse, new pedestrian crossing across M22, associated parking.

Phase 3a of Waterways Grant Improvement – Grant submitted, funded (State \$378,000 / Township \$409,500), construction ETA Fall of 2022 to: 1) removal of 3 existing buildings. The Harbormasters building construction in Phase 1 of the land-based improvements and the proposed Boaters Facility in Phase 3 will replace all the functions of the existing outdated buildings; 2) Vertical extension of the existing seawall to keep site above the record high water levels, 3) Additional seawall construction at the south end of the site to provide erosion protection to the proposed Boater's Facility building

Township Hall Renovations – addition and sidewalks around the existing building, expected to begin around 4/18/22 and should take two months

Pavilion Renovations (Cherry Bend Park) – remodeling old pavilion by the playground, expected to start around 3/14/22 and should take one month.

Planning/ Zoning Department  
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Brewery Creek Improvements – Engineers designing overflow parking lot for marina onsite. Construction anticipated mid-late 2022.

Marina Boat Replacement – outboard motor on the skiff; seeking quotes for new center council boat to use for maintenance, buoy inspections, swim area safety float service, and response to other marina/harbor matters.

### 2023

Phase 3b of Waterways Grant Improvement – Grant not yet submitted, funds hopeful, construction ETA Spring of 2023 to construct 4,186 sq ft Boater's Facility will match recently constructed Harbormasters building in form and materials and includes: 1) Both indoor and covered outdoor gathering spaces, 2) Shower and bathroom facilities; 3) Indoor kitchen area, 4) Laundry facilities, 5) Exterior sinks and water bottle fill stations, 6) Storage, maintenance, and mechanical areas required to maintain facilities, 7) Helical Pier Foundation- based on soils and construction experience from Harbormasters Building

### 2024

Phase 3c of Waterways Grant Improvement – Grant not yet submitted, funds hopeful, construction ETA Spring of 2024 to 1) Reconfiguration of the site layout will emphasize the pedestrian use of the most desirable water side portions of the marina site while improving traffic flow and providing parking for the slip holders, 2) New utilities will be provided to the proposed Boater's Facility and storm water management ponds will be provided to capture and treat the first flush stormwater runoff, 3) Pedestrian walkways are provided to improve access across the marina site, tying in the phase 1 and 2 improvements to the north and the existing Greilickville Harbor Park to the south, 4) ADA accessible parking will be provided and all pedestrian areas will meet ADA guidelines, 5) Site amenities include bike racks, outdoor seating benches and seat walls, gas fire pits, and tree shaded patios for additional gathering spaces

M22 Improvements – funded by MDOT, part of their five-year transportation program. Work will include curb and gutter, sidewalks and crosswalks within the Greilickville Corridor.

### 2025

Insert item(s)

### 2026

Insert item(s)

### 2027

Insert item(s)



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**Funding Sources\***

Goal/ task	Project Name	Priority	Est. Cost	Township	MDNR	Other	STATUS
3.	Cherry Bend Community Park GHP and DeYoung Natural Area Improvement Planning	2	TBD	Township P&R Committee		Leelanau Conservancy	Remodeling in 2022; potentially using ARP funds
3.a.	Cherry Bend Community Park connection to Leelanau/TART trail	1	TBD				Supervisor has been meeting with TART, Leelanau County Road Commission and MDOT to potentially get sidewalks on Cherry Bend that would connect the new MDOT sidewalks in 2024 to the TART and Cherry Bend Park.
1.a.	Greilickville Harbor Park Interpretive Signage design and fabrication	1	6K	MDNR grant match		MDNR Trust Fund	The Elmwood Township Board decided not to go with interpretive signage at Greilickville Harbor Park.
1.e.	Greilickville Harbor Park Hawley Creek Bridge engineering/bids/permits	1				Rotary	The bridge over Hawley Creek was finished in 2019.
7.d.	Elmwood Park System CIP budgeting with Staff	2				Township General Fund	The Capital Improvement Plan was put in place in 2016.
4 a.-c.	Township P&R Committee review status of	3		Township staff / P&R Committee			Addressed above

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	recreational property acquisition potentials						
5.	Elmwood Marina Future Infrastructure Improvements – Phase 1	1	<b>\$1,401,510</b>	<b>\$700,755</b>	<b>\$700,755</b>	<i>MDNR Water-ways 50/50</i>	Completed
3 k.	Brewery Creek Evaluation and Planning	1					The Township Engineers are in the process of designing a new overflow parking lot in the Brewery Creek property owned by the Township. The Brewery Creek Condominium Association was vacated this past year, so the Township is now able to utilize the property as an overflow parking lot.
3 l.	Overall Township Trail Plan	1					

**2019**

**Funding Sources\***

Goal/ task	Project Name	Priority	Est. Cost	Township	MDNR	Other	STATUS
2.i.	DeYoung Natural Area Trail head and Boardwalk Planning and possible grant application	1	<b>TBD</b>			Leelanau Conservancy / MDEQ CZ grant	
4.a.	Timberlee Recreation Area land acquisition study / grant	2	<b>Est. 500-700K</b> (purchase cost)		MDNR Trust Fund	Leelanau Conservancy	

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	development (100+ a.)						
1.j.	UA Floating Kayak/Canoe Launch and Mobi-mat beach matting. CZM Grant Application	2-3	<b>30K</b>			Local grants / MDEQ CZM	ADA accessible kayak ramp being built at Discovery Pier in 2022. Mobile matt being used at GHP.
7.d.	Elmwood Park System CIP budgeting with Staff	2					
5.	Elmwood Marina Future Infrastructure Improvements – Phase 2	1	<b>\$607,167</b>	<b>\$303,584</b>	<b>\$303,584</b>	<i>MDNR Water-ways 50/50</i>	<i>Completed</i>
4 a.-c.	Township P&R Committee review status of recreational property acquisition potentials	3		Township staff and P&R Committee			Addressed above
2.	M-22 Streetscape / non-motorized crossings	1	<b>Unknown</b>	<b>Unknown</b>	<b>Unknown</b>	MDOT	M-22 Streetscape/non-motorized crossings – part of M-22 improvements by M-DOT in 2024. Township will need to participate in design and cost. Metro funds available for these type of improvements.
1 j.	UA Small Boat Launch on Discovery Pier	1		Unknown	MDNR Trust Fund	Rotary	Addressed above

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6 e.	Improved access to Tall Ships at Discovery Pier Harbor for educational programs, cruising, and dock-side interpretation	1		Unknown	MDNR Trust Fund	Rotary	Discovery Pier improvements this year. 2022.
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## 2020

### Funding Sources\*

Goal/ task	Project Name	Priority	Est. Cost	Township	MDNR	Other	STATUS
1.e. and 2.b.	Greilickville Harbor Park Trail Connector (DCGL/Brewery Creek Natural Area options)	2				MDEQ CZM / MDNR Trust Fund	Definitely interest by Board in a connection through Brewery Creek Property.
7.d.	Elmwood Park System CIP budgeting with Staff	2				Township General Fund	Addressed above
4 a.-c.	P&R Committee review status of recreational property acquisition potentials	3		Township staff /P&R Committee			Addressed above
5.	Elmwood Marina Future Infrastructure Improvements – Phase 3	1	\$2,364,879	\$1,182,440	\$1,182,440	MDNR Water-ways 50/50	Split into three phases. See 2022-2024

## 2021

### Sources\*

### Funding

Goal/ task	Project Name	Priority	Est. Cost	Township	MDNR	Other	STATUS
7.d.	Elmwood Park System CIP budgeting with Staff	2				Township General Fund	Addressed above

Planning/ Zoning Department  
 planner@elmwoodmi.gov

**Elmwood Charter Township**  
 10090 E. Lincoln Rd.  
 Traverse City, MI 49684

Contact Information  
 Ph: (231) 946-0921  
 Fax: (231) 946-9320

4 a.-c.	P&R Committee review status of recreational property acquisition potentials	3		Township P&R Committee			Addressed above
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## 2022

### Funding Sources\*

Goal/ task	Project Name	Priority	Est. Cost	Township	MIDNR	Other	STATUS
3.	Cherry Bend Community Park GHP and DeYoung Planning and Recreation Plan Update	1	4-5 K	Twp. P&R			
7.d.	Elmwood Park System CIP budgeting with Staff	2					Addressed above
5.f.	Marina / GHP Fishing Pier	3	1.1M	TBD	Unknown	GLFT/ MNRTF	GHP fishing pier. Put to rest several years ago.



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- Unlimited Responses
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- Duplicate Surveys with a Single Click
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- Compelling Survey Theme Templates
- Custom User-Created Survey Themes
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- Kiosk Surveys
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- Four Chart Types for Survey Results
- Image Choice Question
- Comments for Survey Questions
- Survey Length Estimate
- SMS Survey Completion Notifications

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### Survey Capabilities

Number of surveys ?

UNLIMITED

UNLIMITED

UNLIMITED

UNLIMITED

UNLIMITED

Questions per survey

UNLIMITED

UNLIMITED

10 questions per survey

UNLIMITED

10 questions per survey

Number of responses ?

7,500 responses per year\*

5,000 responses per year\*

View 40 responses per survey

1,000 responses per month\*

View 10 responses per survey

Get responses via web or social

?

?

?

?

?

Number of collectors ?

UNLIMITED

UNLIMITED

Use 3 collectors per survey

UNLIMITED

Use 3 collectors per survey

Pop up online surveys

?

?

?

?

?

Track email responses

?

?

?

?

?

Mobile apps for iOS and Android ?

?

?

?

?

?

### Team Collaboration

Additional Full User accounts ?

Included with business plans

Included with business plans

Build surveys together ?

Included with business plans

Included with business plans

Analyze results together ?

Included with business plans

Included with business plans

Shared templates ?

Included with business plans

Included with business plans

Shared themes ?

Included with business plans

Included with business plans

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Expedited email support			
Prioritized email support	Under 1 hour	Under 1 hour	
Phone support			

Team Management

Team ownership	Included with business plans	Included with business plans	
Additional Users	Included with business plans	Included with business plans	
Consolidated billing	Included with business plans	Included with business plans	

Survey Builder

Essential question types					
All languages supported					
Pagination					
Labeling, titles & numbering					
Expert, pre-written survey templates	180+	180+	40 short survey templates	180+	40 short survey templates
Question Bank approved questions					
Fully accessible, 508 compliant surveys					
Matrix questions					
Collect contact information					
Video and image questions					
Rating questions					
Quiz scoring & instant results					
Question and page skip logic					
Matrix of dropdown menus					
File upload					
Question & page randomization					

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Click map data visualization ?	?				
Block randomization ?	?				
Customization & Branding					
Progress bar	?	?	?	?	?
Text formatting	?	?	?	?	?
Add your logo ?	?	?		?	
Custom themes, colors & more ?	?	?		?	
Premium themes ?	?	?		?	
Custom SurveyMonkey URL ?	?	?		?	
Display a 'thank you' page	?	?		?	
Display disqualification page	?	?		?	
Custom HTML email invitations ?	?	?			
Question & answer piping ?	?	?			
Carry forward responses ?	?	?			
Custom variables ?	?	?			
Remove SurveyMonkey footer	?				
Survey completion redirect ?	?				
White label surveys ?	?				
Analysis & Reporting					
Real time results	?	?	?	?	?
Share survey data ?	?	?	?	?	?
Data trends ?	?	?	?	?	?
Response Quality ?	?				
SurveyMonkey Global Benchmarks ?	?	?	?	?	?
Filter and compare					

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Download results in PPT format					
Word clouds					
Tag written answers					
Crosstabs					
Statistical significance					
Export to SPSS					
Response Management					
Require answer completion					
Answer validation					
Randomize answer choices					
Set survey end date					
View respondent's IP address					
Record respondent email address					
Set max response count					
Confirmation Email to Respondents					
Enhanced Security					
Password-protected surveys					
Enable IP blocking					
Partner Integrations & APIs					
Send surveys					

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BEST VALUE

Advantage Annual

\$32 / month

\$384 billed annually

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Standard Annual

\$16 / month

Billed \$192 annually

SIGN UP

Standard Monthly

\$99 per month

SIGN UP

Basic

\$0

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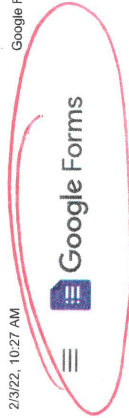
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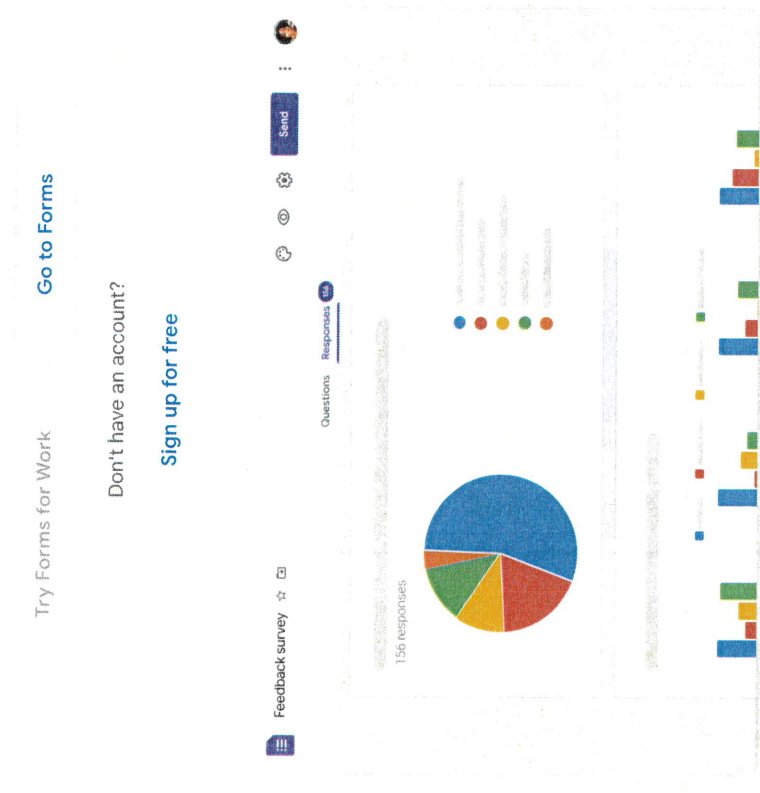
Google Forms



Forms

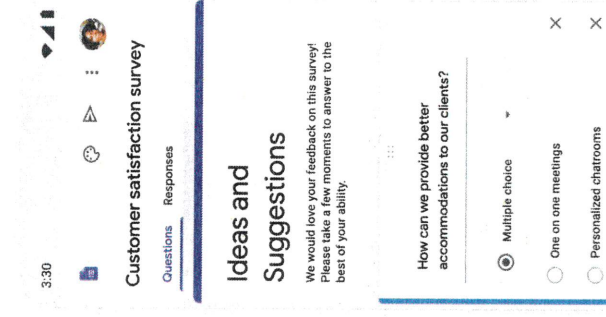
## Get insights quickly, with Google Forms

Easily create and share online forms and surveys, and analyze responses in real-time.



## Create an online form as easily as creating a document

Select from multiple question types, drag-and-drop to reorder questions, and customize values as easily as pasting a list.



## Send polished surveys and forms

Customize colors, images, and fonts to adjust the look and feel or reflect your organization's branding. And add custom logic that shows questions based on answers, for a more seamless experience.



## Forms

3:30

INK 4.2

### Employee Ideas and Suggestions

We would love your feedback! Please share what's working, what can improve, and ideas of how we can better serve our customers.

How can we better connect with our customers?

- ☐ Personalized chatrooms
- ☐ Video conferences
- ☐ Telephone conferences
- ☐ Other:

### Analyze responses with automatic summaries

See charts with response data update in real-time. Or open the raw data with Google Sheets for deeper analysis or automation.



## Forms

3:30

### Customer Satisfaction Survey

Questions Responses 75

75 responses

Accepting responses

Summary Question Individual

How satisfied are you with the service you received?

75 responses

Response	Percentage
Very satisfied	36.4%
Somewhat satisfied	27.3%
Neutral	9.1%
Somewhat dissatisfied	18.2%
Very dissatisfied	0.1%

### Create and respond to surveys from anywhere

Access, create, and edit forms on-the-go, from screens big and small. Others can respond to your survey from wherever they are—from any mobile device, tablet, or computer.



Forms

3:30

INK 42

### Customer Satisfaction Survey

Please help ink-42 improve by taking this short survey. We value your feedback!

How satisfied are you with the service you received?

☐ Very satisfied

☐ Somewhat satisfied

☐ Neutral

☐ Somewhat dissatisfied

☐ Very dissatisfied

How well does each word or phrase



## Build forms and analyze results together

Add collaborators—just like with Google Docs, Sheets, and Slides—to build questions together in real-time. Then analyze results together without having to share multiple versions of the file.

<https://www.google.com/forms/about/>

5/10



Forms



## Work with clean response data

Use built-in intelligence to set response validation rules. For example, ensure that email addresses are properly formatted or that numbers fall within a specified range.



## Share forms via email, link, or website

It's easy to share forms with specific people or with a broad audience by embedding forms on your website or sharing the links on social media.

## Security, compliance, and privacy



### Secure by default

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6/10





## Forms

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## BUDGET WORKSHEET

Page: 7  
11/30/2021  
4:17 pm

WOOD TWP

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru November	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 11/30/2021								
Fund Type:								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 405.000 Planning /Zoning Administratio								
980.000 OFFICE EQUIPMENT	0	0	0	0	0			
Planning /Zoning Administratio	76,790	88,115	88,115	42,856	0	91,415	0	0
Dept: 410.000 ZONING BOARD OF APPEALS								
702.000 CLERICAL WAGES	160	500	500	240	0	500		
703.000 WAGES	950	2,225	2,225	1,180	0	2,500		
714.000 EMPLOYER'S FICA CONTRIBUTION	85	210	210	109	0	230		
727.000 OFFICE SUPPLIES	27	100	100	0	0			
801.000 PROFESSIONAL SERVICES - LEGAL	0	3,000	3,000	0	0	3,000		
830.000 MEMBERSHIP AND DUES	0	0	0	0	0			
860.000 TRANSPORTATION	0	0	0	0	0			
900.000 PRINTING & PUBLISHING	326	400	400	313	0	400		
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	0	500	500	0	0	500		
ZONING BOARD OF APPEALS	1,548	6,935	6,935	1,842	0	7,130	0	0
Dept: 411.000 ZONING ADMINISTRATION								
703.000 WAGES	0	0	0	0	0			
714.000 EMPLOYER'S FICA CONTRIBUTION	0	0	0	0	0			
717.000 RETIREMENT CONTRIBUTION	0	0	0	0	0			
727.000 OFFICE SUPPLIES	0	0	0	0	0			
801.000 PROFESSIONAL SERVICES - LEGAL	0	0	0	0	0			
860.000 TRANSPORTATION	0	0	0	0	0			
960.000 EDUCATION & TRAINING	0	0	0	0	0			
980.000 OFFICE EQUIPMENT	0	0	0	0	0			
ZONING ADMINISTRATION	0	0	0	0	0	0	0	0
Dept: 445.000 PUBLIC WORKS								
801.000 PROFESSIONAL SERVICES - LEGAL	0	0	0	0	0			
930.000 REPAIR & MAINTENANCE	0	0	0	0	0			
992.000 PAYMENT ON BONDS - G.T. COUNTY	0	0	0	0	0			
992.200 STF Bond Purchase	0	0	0	0	0			
995.000 INTEREST ON LOANS	0	0	0	0	0			
PUBLIC WORKS	0	0	0	0	0	0	0	0
Dept: 448.000 STREET LIGHTING								
920.000 UTILITIES - ELECTRIC	6,988	12,000	12,000	3,731	0	6,500		
STREET LIGHTING	6,988	12,000	12,000	3,731	0	6,500	0	0
Dept: 751.000 PARKS								
703.000 WAGES	30,672	32,000	32,000	23,182	0	30,000		
714.000 EMPLOYER'S FICA CONTRIBUTION	2,346	2,485	2,485	1,773	0	2,400		

## BUDGET WORKSHEET

Page: 8  
11/30/2021  
4:17 pm

WOOD TWP

Month: 11/30/2021	Prior Year Actual	Current Year			(6)	(7)	(8)
		Original Budget	Amended Budget	Actual Thru November	Estimated Total	Requested	Recommended Adopted
Fund Type:							
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 751.000 PARKS							
740.000 OPERATING SUPPLIES	733	2,000	2,000	3,944	0	3,000	
741.000 MOTOR FUELS	565	900	900	743	0	900	
775.000 REPAIR & MAINTENANCE SUPPLIES	2,162	1,700	1,700	2,890	0	3,000	
802.000 ENGINEERING SERVICES	0	0	0	0	0		
804.000 PLANNING SERVICES	0	0	0	0	0		
920.000 UTILITIES - ELECTRIC	1,400	1,600	1,600	1,349	0	1,500	
924.000 UTILITIES - SEWER USE	253	280	280	207	0	280	
930.000 REPAIR & MAINTENANCE	7,200	9,000	9,000	9,358	0	8,000	
931.000 EQUIP. REPAIR & MAINTENANCE	0	1,000	1,000	0	0	1,000	
972.000 CAPITAL IMPROVEMENTS	0	0	0	0	0		
974.000 LAND IMPROVEMENTS	0	0	0	0	0		
975.000 BUILDINGS, ADDITIONS & IMPROVEM	0	0	0	0	0	72,000	
977.000 EQUIPMENT	0	0	52,000	51,516	0		
PARKS	45,331	50,965	102,965	94,962	0	122,080	0
Dept: 899.000 TAX TRIBUNAL REFUNDS ORDERED							
964.000 REFUNDS	0	0	0	0	0		
TAX TRIBUNAL REFUNDS ORDERED	0	0	0	0	0	0	0
Dept: 954.000 INSURANCE & BONDS							
910.000 INSURANCE & BONDS	11,328	12,000	12,000	11,935	0	12,500	
INSURANCE & BONDS	11,328	12,000	12,000	11,935	0	12,500	0
Total Expenditures	804,206	1,025,385	1,077,385	691,533	0	1,236,070	0